

# RECORD OF PROCEEDINGS

Minutes of the Riverside City Council Meeting

Held on

Thursday, May 4, 2023

Riverside, OH

**CALL TO ORDER:** Mayor Williams called the Riverside, Ohio, City Council Meeting to order at 6:08 p.m. at the Riverside Administrative Offices located at 5200 Springfield Street, Suite 100, Riverside, Ohio, 45431.

**ROLL CALL:** Council attendance was as follows: Mr. Denning, present; Mrs. Franklin, present; Ms. Fry, present; Mr. Joseph, present; Ms. Lommatzsch, present; Mr. Maxfield, present; and Mayor Williams, present.

Staff present was as follows: Josh Rauch, City Manager; Tom Garrett, Finance Director; Kim Baker, Finance Administrator; Dalma Grandjean, Law Director; and Katie Lewallen, Clerk of Council.

**EXCUSE ABSENT MEMBERS:** No members were absent.

**ADDITIONS OR CORRECTIONS TO THE AGENDA:** No corrections were made.

**APPROVAL OF AGENDA:** Deputy Mayor Lommatzsch moved, seconded by Mr. Denning, to approve the agenda. All were in favor. **Motion carried.**

**PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE:** Mayor Williams led the pledge of allegiance.

**PROCLAMATION:** Mayor Williams presented the Clerk of Council with a proclamation for National Clerk's Week, April 30 – May 6, 2023.

**MINUTES:** Mr. Denning moved, seconded by Mrs. Franklin, to approve the minutes of the April 13, 2023, council work session and the April 20, 2023, council business meeting. All were in favor. **Motion carried.**

**WRITTEN CITIZEN PETITIONS:** Mayor Williams stated that any citizen wishing to speak should fill out a petition form and turn it in to the clerk.

## DEPARTMENT UPDATES:

**A) Finance Department** – Mr. Garrett acknowledged Kim and Crystal for their dedicated effort on keeping things going while he was away. They have been doing a lot of end of quarter reporting including the annual report for the American Rescue Plan money they have to report annually what they have spent from the allocation they have received. He stated they only received one distribution of income tax in April because the first one was given at the end of March. It lifted up March a bit, so April looks lower than what was budgeted. The cumulative effect up until now is just about slightly below. They anticipate getting three distributions in May, so it will bring it back up. They are on track. In mid-April, they did get their real estate tax distribution from the county with

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some of it already redistributed to end users. They also received a water pollution settlement relating to Monsanto and PCB contamination on certain waterways. They received this as they are a consistent reporter for the pollution discharge reports they do every year. They received \$17,000.

**B) Administration Department/Community Development Department/City Manager Report** – Mr. Rauch apologized for the technical problems at the beginning of the meeting. He understands many people rely on the stream. They have had difficulties with the reliability of the hardware, but they are having IT contractors look to find a solution. He recognized the clerk for her work and the collaborative relationship they have getting work done in a positive environment. He reminded the public that the height limit for grass is eight inches and to respect neighbors keeping rodents and critters out of tall grass and yards. Anyone who notices a serious issue can call the City Offices and they will look into it. He began the recruitment process for the Fire Chief position today. He hopes it will result in a selection no later than four months from now. He would like to have someone onboard at the start of fourth quarter. He stated the HR Manager position has been posted and they have received applications for that. He will look through those later in the week and early next week. He stated that Clemans-Nelson, the consultant for the classification and compensation study, are nearing the end of their wage survey. They should provide firm numbers in the near future.

**PUBLIC COMMENT ON AGENDA ITEMS:** No forms were turned in for public comment.

## OLD BUSINESS

### A. ORDINANCES

- I) **Ordinance No. 23-O-826 – An ordinance amending Chapter 1109 Zoning Development Standards of the Unified Development Ordinance (UDO) of the City of Riverside, Ohio. (2<sup>nd</sup> reading, public hearing, adoption)**

Mr. Rauch stated this is a series of changes to the Development Standards of the UDO recommended by the Planning Commission.

Mr. Maxfield moved, seconded by Mrs. Franklin, to approve the second reading of Ordinance No. 23-O-826. The clerk read the ordinance by title only.

Mayor Williams opened the public hearing at 6:22 pm. No one came forward to speak. Mayor Williams closed the public hearing at 6:23 pm.

Roll call: Mr. Maxfield, yes; Mrs. Franklin, yes; Mr. Denning, yes; Ms. Fry, yes; Mr. Joseph, yes; Ms. Lommatzsch, yes; and Mayor Williams, yes. **Motion carried.**



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## II) Ordinance No. 23-O-828 – An ordinance amending the annual salary for the Mayor and Council Members of the City of Riverside, Ohio. (2<sup>nd</sup> reading, public hearing, adoption)

Mr. Rauch stated this is the ordinance that council has discussed over the last few weeks about changes for the elected officials positions commensurate with inflation.

Mr. Denning moved, seconded by Mrs. Franklin, to approve the second reading of Ordinance No. 23-O-828. The clerk read the ordinance by title only.

Mayor Williams opened the public hearing at 6:24 pm. No one came forward to speak. Mayor Williams closed the public hearing at 6:24 pm.

Roll call: Mr. Denning, yes; Mrs. Franklin, yes; Ms. Fry, no; Mr. Joseph, no; Ms. Lommatzsch, no; Mr. Maxfield, yes; and Mayor Williams, yes. **Motion carried.**

## NEW BUSINESS

### A. RESOLUTIONS

## I) Resolution No. 23-R-2842 – A resolution declaring the necessity of assessing numerous real property parcels located in the City of Riverside, Ohio for various types of curb, gutter, and sidewalk repairs.

Mr. Rauch stated that this allows them to close the road improvement projects on Lynnhaven, Eastman, and Meyer, and assess back costs for curb, gutter, sidewalk, and related infrastructure repairs.

Mr. Denning moved, seconded by Mr. Joseph, to approve Resolution No. 23-R-2842.

All were in favor. **Motion carried.**

## II) Resolution No. 23-R-2843 – A resolution by the Riverside City Council authorizing the assessment of delinquent charges for the cutting and removal of weeds, vegetation, grass and/or debris to be placed on the Montgomery County Property Tax Duplicate.

Mr. Rauch stated resolution allows them to assess charges to the property tax to collect for cutting of vegetation.

Mr. Denning moved, seconded by Deputy Mayor Lommatzsch, to approve Resolution No. 23-R-2843.

All were in favor. **Motion carried.**

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- III) **Resolution No. 23-R-2844 – A resolution adopting a technical correction to Resolution No. 10-R-1450 to clarify the treatment of multiple unit residential dwellings.**

Mr. Rauch stated that this resolution and the next are similar. These resolutions are the technical corrections to the Community Reinvestment Areas. It cleans up the language so that any multi-family property will be treated as residential and not commercial.

Mr. Denning moved, seconded by Mrs. Franklin, to approve Resolution No. 23-R-2844.

All were in favor. **Motion carried.**

- IV) **Resolution No. 23-R-2845 – A resolution adopting a technical correction to Resolution No. 10-R-1451 to clarify the treatment of multiple unit residential dwellings.**

Mr. Maxfield moved, seconded by Mr. Joseph, to approve Resolution No. 23-R-2845.

All were in favor. **Motion carried.**

**PUBLIC COMMENT ON NON-AGENDA ITEMS:** No one came forward to comment.

**COUNCIL MEMBER COMMENTS:** Mr. Joseph stated it is Mental Health Awareness Month; it is a good month to be reflective of taking care of both your physical and mental health. Check on anyone who may be going through a tough time. Deputy Mayor Lommatzsch stated she was at the MVRPC meeting earlier today and received information about water mitigation activities at the base for the region for the water field. She asked that they have the base give a presentation for citizens to review. She thought later in the summer or closer to fall for the presentation. She added that Matt Joseph would be willing to provide a tour for staff and council of the well field at Eastwood Park. She mentioned ads that are on television about water and living around WPAFB. Ms. Fry stated last week she attended the First Suburbs retreat with April. It was a look toward the future and where they wanted the organization to go; it was a productive meeting to formalize goals and intentions. Mr. Denning stated that tomorrow is his wife's birthday and asked that people call and text her to wish her a happy birthday.

**ADJOURNMENT:** Mr. Joseph moved, seconded by Mr. Denning, to adjourn. All were in favor. **Motion carried.** The meeting adjourned at 6:32 pm.

  
Sara Lommatzsch, Deputy Mayor

  
Clerk of Council